

ECO SAPIENS

Practical tools to take
action to green the World!

PART 1: 14 TO 22 MAY POLAND

PART 2: 1 TO 9 JULY THE
NETHERLANDS



ABOUT THE PROJECT

Welcome to our Erasmus+ project, a hub for sustainability and mobility training specifically designed for youth workers. Here's what you need to know:

- Our goal: Equip young people and youth workers from 13 EU countries with the skills to launch sustainable, inclusive initiatives.
- Methodology: Two hands-on trainings and a final conference where participants play a key role in organization.
- Green Travel: We're promoting eco-friendly travel with 'green missions' for all participants.
- Participant Count: We aim to involve 30 participants across the EU.
- Training 1: Located in Poland, focusing on skill-building.
- Training 2: Held in the Netherlands, includes study visits to sustainable initiatives and preparation for the final conference.
- Final Conference: In The Hague, fully organized by participants to inspire action in sustainability, funded partially through local fundraising efforts.
- Post-Conference: Initiatives include establishing the European Youth Environment Council and organizing follow-up conferences in partner countries.

Our project seeks not just to create sustainability leaders, but also to strengthen European collaboration and cooperation.



STRUCTURE OF THE PROJECT

Part 1 TC in Poronin, Poland (14-22 may 2024)

The first part of the training course will delve into a comprehensive study of the three pillars of sustainability: economic, environmental, and social. It aims to foster ecopreneurial aptitude and green skills among youth workers. Significant emphasis will be placed on cultivating abilities related to the organization of conferences and events. This approach ensures participants gain a holistic understanding of sustainability while developing crucial skills for their professional growth.

Part 2 TC in Groesbeek , The Netherlands (1 -9 July 2024)

In the subsequent segment of the training course, participants will engage in collaborative efforts to orchestrate an Eco-Conference scheduled for July 7, 2024. This hands-on experience aims to reinforce the skills and knowledge acquired during the initial part of the course. Following this, participants will draft a comprehensive proposal for the establishment of the Environmental Council of Europe, an initiative that underscores our commitment to fostering environmental stewardship across the continent.

GREEN MISSIONS

Our primary goal is to weave green travel into the project's fabric via a series of 'Green Missions'. Here's what you need to know:

- Green Missions: Eco-friendly tasks participants undertake during their journey, earning points redeemable for rewards at the project's end.
- Activities: Range from waste segregation, tree planting, energy conservation, to community engagement and eco-issue documentation.
- Best Practices: Missions also showcase environmental stewardship best practices.
- Mission Instructions: Detailed guidelines will be provided later in the project, with video documentation encouraged.
- Separate Document: A dedicated document detailing the 'Green Missions' will follow soon



PARTICIPANTS

This project is open for heads of NGOs, youth workers, trainers, facilitators, and formal educational institutions working in the field of sustainability and eco education and aiming at equipping their staff with new competencies, educators themselves, who are open to professional development and eagerness for education to respond to the issues of nowadays.

CRITERIA FOR SELECTION

- Commitment to participate in ALL stages of the project (both TCs, Green Mission and end conference)
- Sincere interest and motivation to share their work experience and challenges so as to LEARN collectively
- Clear ideas for follow-up activities at local/national and international levels
- Shared expectations and clearly defined learning needs
- High commitment to follow up activities and networking

HOW TO APPLY

https://docs.google.com/forms/d/e/1FAIpQLSe_413rjgARajAjdU0o9h3Ei0syDNgUcFgYwqp4a7cazsH9iw/viewform

VENUE POLAND

Our training course will be hosted at Willa Austryjok in Poronin, 100km south of Kraków. Here are the key details:

- Accommodation and Meals: Fully covered for the project duration. Transfers to and from Kraków arranged.
- Dates: Arrival - May 14th before 18:00 P.M., Departure - May 22nd at 08:00 A.M. Additional stay costs are self-funded.
- Cuisine: Three daily meals featuring traditional Polish highland cuisine with efforts to cater to various dietary preferences.
- Housing: Gender and nationality mixed rooms accommodating 2-3 people each, with private bathrooms.
- Facilities: Plenary room for activities, canteen for meals, and a communal fridge. Towels not provided.
- Location: Poronin is close to nature, check the weather forecast to pack appropriately.
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Willa Austryjok, while not a hotel, promises a comfortable stay and a taste of traditional Polish food lovingly prepared by our chefs.

ADDRESS of WILLA AUSTRYJOK

Tatrzańska 99A,

34-520 Poronin

<http://www.austryjok.wczasypolsce.pl/>

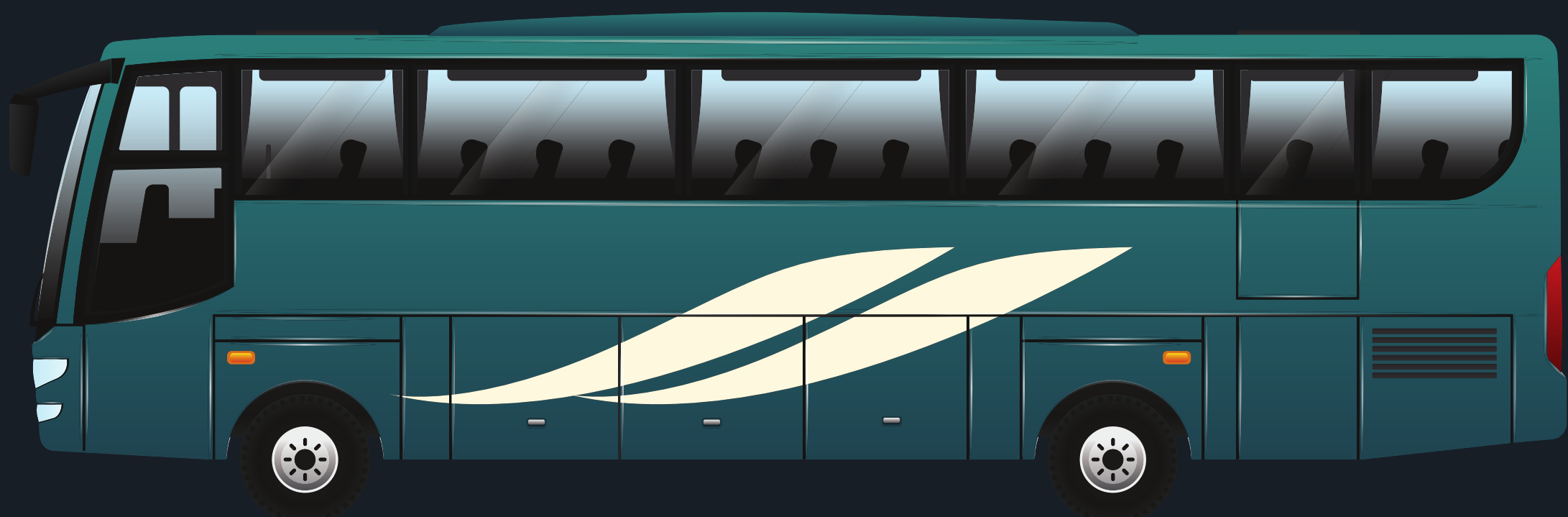


LOCAL TRANSPORTATION IN POLAND:

- Private Bus Transportation: Due to the Villa's remote location and limited local transport, our Polish partner will arrange private bus transportation for participants from Kraków to Poronin and back at the end of the project.
- Reimbursement Limit: The total reimbursement limit per country will be reduced by €35 to accommodate this transportation provision.

Please take note of the following schedule:

- Arrival in Kraków: Should be scheduled before 18:00 (6 P.M.) on May 14th.
- Departure from Poronin: Will start at 08:00 A.M. on May 22nd, with an expected arrival near the Kraków Bus Station around 10:00 A.M.



NUMBER OF PARTICIPANTS

Netherlands:4

Ukraine: 3

Poland:3

Romania: 3

Lithuania: 3

CZ: 2

Latvia: 2

Portugal: 2

Spain:2

Estonia: 2

Hungary:2

Austria: 2

Total number of participants:30

Trainers: 2

Coordinator: 1



REIMBURSEMENT & TICKETS

All costs related to the program, food, and accommodation will be covered. The travel costs will be reimbursed up to the reimbursement limit, remember the amount is based on green travel and instead of 2 travel days every participant has 4:

Portugal, Spain
410 Euro (Green Travel)

Netherlands , Ukraine, Romania, Hungary, Austria, Czech Republic, Estonia

320 Euro (Green Travel)

Latvia, Lithuania
210 euro (Green Travel)

Poland
25 euro

*Green Travel = bus, train, or carpooling



REIMBURSEMENT CONDITIONS

Here's a summary of the reimbursement process for our project:

- Evidence Required: Participants need to provide all proof of travel and payment (e.g., tickets, boarding passes, invoices, bank payment transcripts).
- Ticket Purchase: Participants are responsible for buying all tickets (with support from partner organizations). Potential routes and costs should be sent to us for approval before any purchase.
- Reimbursement Method: Reimbursements will be done via bank transfer. Participants are asked to have their bank details ready to submit during the training course (account holder's name and full address, bank's name and full address, IBAN, SWIFT(BIC)).

Important Notes:

- Reimbursement Processing: Due to issues with the mobility tool, the process could take up to eight months. Please keep this in mind when planning your finances¹.
- Project Financing: Our project is only pre-financed up to 40%. The remaining amount is disbursed after the final report. Therefore, delays in receiving reimbursements should be anticipated.



OTHER IMPORTANT DETAILS FOR REIMBURSEMENT

- Lost Tickets: Missing or lost tickets will not be reimbursed.
- Taxi/Petrol Costs: These are not covered under the reimbursement policy.
- Air Travel: Boarding passes for all parts of air travel are required for reimbursement.
- Booking Paper: This alone is insufficient; invoices are necessary.
- Travel Release: In line with Erasmus+ Program guidelines and internal regulations, participants must complete their travels within a maximum of 4 days. Long pauses or indirect routes (holiday travel) will not qualify for reimbursement.
- Full Participation: Except for illnesses, full participation in all activities is expected. Unauthorized absence from activities and workshops is not allowed.
- Attendance Requirement: If less than 90% of the program is attended, it will not be possible to get reimbursed for the travel costs.

Please ensure you understand these guidelines to avoid any complications.



CONTACT INFO

FINANCES & Program

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