

**Dear Partner Organisation,**

**On behalf of InterBildung e.V., Germany, we are happy to inform you, that the project *"InnoBoost - Boosting Value Creation Through Innovation"* has been approved for financial support by the German National Agency.**

### Project Summary

The project is co-funded through the programme Erasmus+, KA1 - Mobility of Youth Workers and consists of two activities, a Contact Making Event hosted by InterCollege in Denmark and a Training Course hosted by InterBildung in Germany.

The project seeks to address the need for youth organisations to be always evolving and pushing the limits of value creation through innovative and quality projects. In order to maximise the impact and outcomes from Erasmus+ projects, the partners need to be creative, think multilaterally and be ambitious with their proposals. They need to create learning opportunities that take participants outside their daily realm to effectively develop their soft skills through transnational youth projects.

The aim of the project is, thus, to foster value creation in transnational youth projects through promoting the entrepreneurial thinking and innovative actions of youth workers.

The aim will be reached through the following objectives:

- 1) Create a platform for youth workers to test and spar their creative and innovative ideas with peers from other countries;
- 2) Encourage creative thinking amongst youth workers and motivation for thinking outside the box;
- 3) Inspire Youth workers with examples of ambitious projects to spark creativity;
- 4) Foster cooperation between the youth workers in developing unforeseen and innovative mobility projects;
- 5) Develop the capacity of youth workers to identify and analyse stakeholders and their needs when developing and implementing transnational youth projects;
- 6) Encourage youth workers to reflect upon project management in youth work from the perspective of long term "Evolutionary" impact and value creation;
- 7) Strengthen youth workers competence to facilitate learning through transnational youth projects maintaining the core values of non-formal education and safety and security.

The project gathers 18 partner organisations from 15 countries (Germany, Denmark, Hungary, Lithuania, Slovakia, Czech Republic, North Macedonia, Italy, Romania, Turkey, Estonia, Croatia, Spain, Poland, and Bulgaria), amongst which 11 are NGOs, five are social enterprises and two are local/regional public bodies in youth work and national education.



## Project Activities

The project entails two activities:

**A1 - Contact Making Event:** The activity addresses the need of youth workers in leading/managerial positions at the partner organisations to come together to share and foster innovative ideas for transnational youth projects that have potential to yield a high level of long-term impact.

**A2 - Training Course:** The activity addresses the need of ensuring that the youth workers from the partner organisations who are responsible for project management and overseeing and delivering youth work activities, have the right tools and competencies to deliver on the visions of ambitious projects.

The Training Course shall be implemented in Germany in Spring 2022. The activity dates will be confirmed at a later stage.

*The rest of this material contains information regarding A1 – Contact Making Event.*

**Dates A1 – Contact Making Event: 24 November – 1 December 2021** (24 November being the arrival day and 1 December being the departure day).

**Venue:** Feriecenter Slettestrand, Slettestrandvej 140, 9690 Fjerritslev, Denmark.

## Programme

The programme of activities is attached to this letter. Please note that some changes in the programme may occur as to maximise the learning potential. We are happy to receive your suggestions for improvements and your contributions.

## Participants' profile

Each partner organisation shall participate with **two members** of their organisation. In order to participate in **A1 – Contact Making Event**, the candidates must fulfil the following requirements:

- Be at least 21 years old;
- Have a management role in the partner organisation;
- Have experience in youth work;
- Have the ability to communicate fluently in English;
- Be available to attend the activity for its entire duration.
- Have agreed to the Participant's Declaration;
- Have agreed to the Green Policy at the venue;
- Have agreed to the Covid-19 safety policy at the venue.

Candidates who do not fulfil the above requirements will not be accepted.

### Application and selection procedure

The partner organisations are responsible to nominate participants for the activity. The nominated participants shall complete an application form at the following link: <http://intercollege.info/participants/innoboost>

### Deadlines

The nominated participants should submit the application form no later than **1 September 2021**. Confirmation of the participant selection will be announced by the organisers on **3 September 2021**.

Within **5 days** after the selection results are announced, participants must prove that they have purchased their tickets with a copy of the invoice and a copy of the e-ticket.

### Board and Lodging

The accommodation is arranged at "Feriecenter Slettestrand" (please see [www.slettestrand.dk](http://www.slettestrand.dk)) in apartments for 4-5 persons. Please note that participants may share a room with other 1-2 participants. Shower and toilet are in the apartments and shared between 2-3 rooms. Food will be provided by the Feriecenter.

### Travel Budget

The EU contribution for the travel expenses per participant is as follows (per person):

COUNTRY	DISTANCE	EU CONTRIBUTION
Denmark	10-99 km	20€
Germany, Hungary, Lithuania, Slovakia, Czech Republic, North Macedonia, Italy, Romania, Estonia, Croatia, Spain, Poland, Bulgaria	500-1999 km	275€
Turkey	2000-2999 km	360€

*Distances were calculated with the [distance calculator](#) of the European Commission from the location of each sending organization to the venue.*

Participation in the activities is free of charge.

### Reimbursement of travel expenses

Participants shall be reimbursed for their travel expenses up to the amount available for their countries and no more than their real costs.

Should the travel expenses exceed the contribution available, participants shall cover the extra costs from own resources.

In order to get reimbursed for their travel expenses, participants shall send the organisers all the **originals** of travel documentation and invoices. The reimbursements will be made through a bank transfer within 45 days after the organiser have received the original documentation by post.

Only travel tickets that respect the following eligibility criteria can be reimbursed:

- The cheapest possible travel (flights are allowed if ground transport will take more than 12 hours, or if it can be justified that it is cheaper.)
- 2<sup>nd</sup> class tickets.
- Arrival to Slettestrand should be on the 24 November 2021.
- Departure from Slettestrand should be on the 1 December 2021.
- Your travel should be direct, without any unnecessary stops on the way to Aalborg/home. It is not allowed to stop along the way for tourist/personal reasons.
- You should be able to present documentation for all travel made (e.g., boarding passes, bus tickets).

Additionally, the reimbursement will be performed only if the following conditions are met:

1. Participants submit their individual participant report as requested by the European Commission through the Mobility Tool;
2. Participants and their sending organizations send the organizers a proof of dissemination activities.

### **Dissemination**

Dissemination of the project results is a key feature within the Erasmus+ programme. The partner organisations and their participants shall organise dissemination activities within two weeks after the project activity have taken place. The partner organisations shall use any dissemination means at their disposal.

### **Visa**

The partner organisations are responsible to ensure that the selected participants apply in due time for an entry visa for Denmark should it be required. Upon request the organisers can provide an invitation letter to help with the visa application. The available budget for visa is 90€/participant from Turkey.

Please keep all the receipts and documentation regarding the visa application.

### **Travel Insurance**

The partner organisations must ensure that participants have a travel insurance covering them for the whole duration of the activity. It is strongly advised that the travel insurance covers costs for eventual Covid-19 related costs (e.g., hospitalisation etc).



### **COVID-19 – Entry Requirements**

Denmark classifies regions and countries around the world in four categories: green, yellow, orange and red. The colour codes determine the rules that must be observed to enter Denmark and are updated on a weekly basis. Please verify the link below for updated entry requirements applicable to your country.

<https://en.coronasmitte.dk/rules-and-regulations/entry-into-denmark/categorization-of-countries?fbclid=IwAR3YwxSRNyKL-nWbAt-k6YNOFG-QIh8jIQwt5JVQJm67cEXUd7Jrm53EisA>

### **Covid 19 – Safety Policy at the venue**

A safety Covid-19 policy will be applied at the activity venue to minimize the risk of Covid-19 infections. The policy can be found at: <http://intercollege.info/wp-content/uploads/2021/08/COVID-19-POLICY-Denmark.pdf>

Please note that the policy may be updated depending on Covid-19 developments in Denmark and the rest of Europe. Should any changes occur, the participants will be informed in due time.

Accepting the Covid-19 Safety Policy is a requirement of participation in the activity.

### **Green Policy**

A Green Policy must be respected at the venue. The policy can be found at: [http://intercollege.info/wp-content/uploads/2021/08/IC\\_GreenPolicy.pdf](http://intercollege.info/wp-content/uploads/2021/08/IC_GreenPolicy.pdf) . Accepting the Green Policy is a requirement of participation in the activity.

### **Participant's Declaration**

Each participant shall read carefully and agree on the Participant Declaration that can be found at: <http://intercollege.info/wp-content/uploads/2018/04/VAP-Participant-Declaration.pdf> . Accepting the Participant Declaration is a requirement of participation.

### **Contacts**

Should you have any questions regarding this call, please contact **Ana Vieru** by email at [ana@intercollege.info](mailto:ana@intercollege.info) or by phone at + 45 45 34 30 40.